



Somerly Primary School OFFICIAL School Board Minutes Meeting 1 2026

ATTENDEE S:	Jonathan Smith, Harry Turnbull, Leah Crawford, Mark Folkard, Martina Windsor, Dr Chris O'Brien, Leandra Bayman, Rosemary Mackie, Zac Curtis, Katy Hough				
APOLOGIE S:	Shylie Elliott				
DATE:	30/03/2026	TIME:	9 am	MINUTE SECRETARY:	Katy Hough
				CHAIR:	Harry Turnbull

ITEM 1	Welcome	Time Allocated		2 Min	Led by	Chair – Harry Turnbull
Agenda Item Goal	Understand	Points of Discussions				
		- Welcome and introduction - Acknowledgement of country - Noting conflicts of interest				
		Mark – Board member at Clarkson PS and Community College, asked to be board member at Merriwa PS. Board member at LDC Quinns Beach Primary. Harry – P&C at Somerly.				

ITEM 2	Minutes Previous Meeting	Time Allocated		5 Min	Led by	Chair – Harry Turnbull
Agenda Item Goal	Inform	Points of Discussions				
		- Confirm minutes from previous meeting - Review actions from previous meeting				
		Canteen space has been actioned. Mark - Board visits for local board – Clarkson PS and LDC possibly interested. Mark to continue to follow up to organise. Jonathan shared				

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				Connect group – 4/5 people not on connect group. Katy to be added and check Katy – to follow up for a teams board group. Jonathan – Parent Feedback to be followed up in next meeting. Website – Board members section Remove Kayleigh (sp?) and change name from Robert to Chris Minutes – resolved from last meeting.	
				Chair – Harry Turnbull	
				Action Items	
				- Ollie – Attended a meeting to understand role of being a leader. Thought it was a useful experience and would recommend it is done with future leaders going forward. - Gita – Inspiring people who attended the meeting. - Summer – 48 hour challenge. Went around classes and spoke to students. 10 week or 48 hour challenge. Leader Up program – available for	

ITEM 3	Student Leadership	Time Allocated	20 minutes	Led by
Agenda Item Goal	Inform	Points of Discussions		
	Inform	- School Councillors attended a conference: 4 school councillors shared their learnings from the conference with the board. - Sydney - Talking about the Youth Leadership Academy of Australia - Gita – Service Leadership - Summer – 48 hr challenge - Ollie – Start of the year challenge Redefine leadership create change and work together.		

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		schools who attended the meeting. • Sydney – survey completed on things people thought would improve our school. • Chess Club – being followed up by Deputy. • Choosing 3 from the list to focus on. Board discussed: Friendship bench/friendship centre – PALS as a focus. – Harry to reach out to Quinns Mens Shed. Idea to paint them in the Block colour/New Block names.
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ITEM 4	Governance	Time Allocated	25 minutes	Led by	Chair – Harry Turnbull
Agenda Item Goal	Multiple	Points of Discussions	Action Items		
		Decide • Election of Board Chair – Department guidelines recommend annual review / renomination of the chair role. Our board has historically had a long-standing chair. Decide • Composition of the School Board (See Terms of Reference) Understand • Member update: Noting of cessation of parent member eligibility – Janelle Smith Understand • Vacant Parent Member Position – next steps Decide • Board to discuss training options including requirement to complete Aboriginal and	Harry has served as board chair – Re-nominated for the year. Motion: That the Somerly Primary School Board reduce the parent member capacity of the Board from six (6) parent members to five (5) parent members. Moved: Leandra Bayman Seconded: Katy Hough		

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	Torres Strait Islander Cultural Awareness online training. <u>Aboriginal and Torres Strait Islander cultural awareness training Western Australian Government</u> - Understand • Note School's annual Funding Agreement – Schedules A & B (<i>to be signed by the chair</i>) (<i>Moved to item 6</i>) - Understand • Review School Board Code of Conduct - Decide • Do we want to set projects for working groups? - Inform • Two full day closures for Parent Meetings on Wednesday 25th March and Wednesday 9th September.	Carried by majority vote. Harry Turnbull voted against the motion. <i>H.T.</i> Jonathan to update terms of reference for school board. Projects for working – School Grant opportunities – Martina and Jonathan. Upgrading kitchen facilities - \$10,000 grant. Looking to upgrade fridges possibly. Create a committee for grants = Martina, Jonathan, Katy and Harry. Movement passed. School interviews are a success – Continuing with mid week and progressing with dates as advertised.
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ITEM 5	Operational Updates	Time Allocated	Led by	Jonathan Smith
Agenda Item Goal	Understand	Points of Discussions		Action Items
	Inform • Changes to Year 6 Camp Inform • Evolution of provision for children who received disability resourced funding. Inform • Changes to Friday's assembly. Inform • Implementation of Talk for Writing and The Resilience Project	Year 6 camp – no longer residential. Students to vote – Yanchep Cave, decisions to be finalised. Graduation lunch – details to be looked into.		

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		Disability resource funding – Effective use of Special Needs Education Assistant professional learning completed. Friday assemblies – Weekly and aiming to make them shorter. T4W – implementing T4W starting T3.
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ITEM 6	Finance	Time Allocated	10 minutes	Led by	Jonathan Smith and Pam Lok
Agenda Item Goal	Understand	Points of Discussions			
		Inform • Update on school's financial position. Understand • Note School's annual Funding Agreement – Schedules A & B (<i>to be signed by the chair</i>) Inform • Update on school's enrolment numbers. Understand • Indigenous funding – how does this work?			
		Action Items			
		Board informed – Census number of students 419 students. Funding agreement – signed. Identified need more planning around Harmony day. NAIDOC has planning underway and being discussed in advance to have things booked in.			

ITEM 7	Business Plan	Time Allocated	10 minutes	Led by	Jonathan Smith
Agenda Item Goal	Inform	Points of Discussions			
		Inform • Update on implementation of the Business Plan 2026/2027			
		Action Items			
		No update on business plan. T4W training. UFLI training and in class observations.			



ITEM 8		Community and P&C	Time Allocated	10 minutes	Led by	Harry Turnbull
Agenda Item Goal	Multiple	Discussion				
		Inform	Exploring the possibility of an having an electronic gate to improve accessibility.		Quote is approximately \$4,000 for the 1 main gate. To be taken to P&C. ACROD bay – to be followed up by Jonathan. Funding and details to be finalised and presented to P&C to seek funding.	

ITEM 9 Reconciliation		Time Allocated	5 minutes	Led by	Jonathan Smith, Rosemary Mackie
Agenda Item Goal	Multiple	Discussion	Action Items		
		Understand Understand	Update on co-opting AIEO on school board Indigenous Student Funding – Rosemary Mackie		
			Discussed and will be presented to AIEO.		

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	Understand	Update on Noongar Language in school and parent survey.	Jonathan to pass on feedback to Nikki – From school board that we are impressed with steps that are being taken and that students are taking Noongar words of the week home. Understanding plans for the future celebrations.
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ITEM 10		General Business	Time Allocated	15 minutes	Led by	Harry Turnbull
Agenda Item Goal	Inform	Discussion	Action Items			
			- Promoting school – moving to next meeting to be discussed. - P&C voluntary contributions – details of having 2 separate contributions being asked. Board is not in support of the idea. - P&C offering to assist with collecting voluntary contributions for the school. Pam and Jonathan to discuss and look into setting up platforms with P&C. - Raffle for 2025 Voluntary Contributions – Joondalup Resort vouchers to be discussed with Mark. - Dates for Meetings - - Term 2 – 18th May 2026 - Term 3 – 17th August 2026 - Term 4 – 2nd November 2026 7th December 2026			
	Understand	How can we promote the school as School Board members.				
	Understand	Should the P&C request voluntary contributions from parents in addition to the voluntary school contributions.				
	Decide	Set dates for 2026 Meetings.				



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Meeting Closed	10:47am	Next Meeting	18 th May 2026
Board Chair Signature	 Harry Turnbull	Principal Signature	 Jonathan Smith